REVISED ADMISSION CRITERIA FOR INCOMING FIRST-YEAR STUDENTS AT MSU-MAGUINDANAO

I. Rationale

The revised admission criteria for incoming first-year students at MSU-Maguindanao are designed to promote equitable access to higher education, particularly for students from diverse, underserved, and marginalized communities. Many students from conflict-affected areas face significant challenges that impact their academic performance, such as limited access to educational resources, disrupted schooling, and socioeconomic hardships. These barriers are compounded for members of indigent communities in far-flung areas, where poverty, and geographic isolation make it even more difficult for students to succeed academically.

In response to these challenges, the revised admission policy seeks to accommodate students from these disadvantaged backgrounds by providing additional support mechanisms that ensure inclusion without compromising academic standards. The goal is to foster a more diverse, inclusive, and resilient student community that reflects the region's rich cultural diversity. By addressing these barriers and offering flexible admission criteria, MSU-Maguindanao ensures that deserving students from remote and conflict-affected areas can pursue higher education and promote social mobility and long-term community development. This approach is essential in creating a fairer and more equitable educational environment, where every student can succeed regardless of their circumstances.

II. Objectives

1. To create a transparent, fair, and inclusive admission process.
2. To provide special opportunities for students from diverse backgrounds, enabling them to pursue higher education.
3. To set specific admission criteria that consider academic performance, socio-economic factors, and personal factors, thus, widening access to university programs.
4. To recognize applicants with exceptional skills in sports and the arts during the admission process.

III. Admission Criteria and Eligibility Based on MSU-SASE Scores

1. Automatic Admission (MSU-SASE Passers)

- **Criteria:** Students scoring at or above the MSU-SASE system passing score qualify for automatic admission.
- **Details:** These students receive priority placement in their chosen programs, subject to slot availability and program-specific requirements.

2. Conditional Admission

- **Criteria:** Applicants scoring 30 points below the campus passing score.
- **Details:** Eligible for conditional admission if they meet additional requirements and satisfy the criteria outlined under specific programs. These criteria allow for tailored admissions pathways, such as the College Bound Program (CBP), Pre-University Program (PUP), and Technology Program Eligibility.

  Subject for Conditional Admission:

  - **College Bound Program (CBP):** Up to 10 points below campus passing score
    - The CBP is conducted during the summer before enrollment in the first semester. It is a bridging program designed to equip students with foundational skills necessary for their degree programs.
  - **Pre-University Program (PUP):** Up to 13 points below CBP
    - The PUP lasts for one academic year (two semesters). The courses taken during this program will be credited to the students' intended degree programs upon successful enrollment.
  - **Technology Program Eligibility:** Up to 6 points below PUP
    - These students qualify for technology-related programs, which emphasize practical skills and vocational training.

- **Additional Requirements:** Includes academic performance, socio-economic factors, and personal factors such as:

  a. GPA in Senior High School for the last Semester.

b. First Generation (students whose parents or guardians have not attained a college degree and are the first in their family to go to college).
c. Non-Moro Indigenous People (IP), Household Working Student, or Persons with Disabilities (PWD).
d. Son/Daughter of Combatant(s).
e. Orphan(s), Solo Parent, Children of Solo Parent, or students whose parents are both retired or unemployed
f. Son/Daughter of Farmers, Fisherfolks, or OFWs earning minimum income or below
g. Students with exceptional Skills in Sports, Arts, Leadership, or Community Service.
   - **Sports**: Competitive sports, martial arts, athletics, team sports
   - **Arts**: Visual arts (painting, drawing, sculpture), Performing arts (dance, theater, acting), Music (instrumental, vocal, composition), or Literary arts (poetry, creative writing)
   - **Leadership**: Student government or any youth organizations
   - **Community Service:** Volunteer work, environmental initiatives, or social development programs
h. Son/Daughter of 4Ps Beneficiaries

Rubric for Conditional Admission under Revised Policy

Criteria	Points/Weight	Required Evidence
MSU-SASE Score	50%	MSU-SASE score report
GPA in Senior High School for the last Semester	15%	Report card or transcript
Note: *A maximum of 35 points can be added to the MSU-SASE score and GPA in Senior High School for the last Semester based on the following socio-economic and personal factors.*		
First Generation	10	Self-declaration or documentation
Non-Moro Indigenous People (IP), Household Working Student, or Persons with Disabilities (PWD)	10	Valid PWD ID or equivalent documentation

Son/Daughter of Combatant(s)	10	Documentation verifying MILF/MNLF affiliation/ Certificate from the BARMM
Orphan(s), Solo Parent, Children of Solo Parent, or students whose parents are both retired or unemployed	10	Solo Parent ID or other valid proof of status Certification From the Barangay
Son/Daughter of Farmers, Fisherfolks, or OFWs earning minimum income or below	10	Certification from MFAR, LGU, Barangay LGU, or equivalent offices, cooperatives, or associations
Students with exceptional skills in Sports, Arts, Leadership, or Community Service	10	demonstration of skills and other documentation
Son/Daughter of 4Ps Beneficiaries	5	4Ps identification Card or Certification from MSSD

Sample Computation for Conditional Admission

Assumptions: Campus passing score: 70

Students SASE Score: 60

GPA in Senior High School for the last Semester: 80

Criteria	Points/Weight	Total Points
MSU-SASE Score	50%	(50%)(60)=30
GPA in Senior High School for the last Semester	15%	(15%)(80)=12
First Generation	10	10
Non-Moro Indigenous People (IP), Household Working Student, or Persons with Disabilities (PWD)	10	10
Son/Daughter of Combatant(s)	10	0
Orphan(s), Solo Parent, Children of Solo Parent, or students whose parents are both retired or unemployed	10	0
Son/Daughter of Farmers, Fisherfolks, or OFWs earning minimum income or below	10	10

Students with exceptional skills in Sports, Arts, Leadership, or Community Service	10	0
Son/Daughter of 4Ps Beneficiaries	5	5
Total Points		77

Final Computation:

- MSU-SASE (50%): 30 points
- GPA (15%): 12 points
- Additional Points (Capped at 35): 35 points

Total Points: 30 + 12 + 35 = 77

Interpretation:

Since the total score of 77 exceeds the campus passing score of 70, the applicant qualifies for Conditional Admission.

Note: Even if the applicant's additional points exceed 35, only a maximum of 35 points will be added to the final computation.

3. **Special Admission for Non-SASE Passers**
   - **Criteria:** Applicants scoring up to 15 points below the Technology Program range.
   - **Details:** Students within this score range are granted admission only into technology-related programs, subject to compliance with the specific requirements stated in the conditional admission.

IV. Sample Computation for Admission Criteria Based on MSU-SASE Scores

- Assumptions:

  Campus passing score: 70

Admission Category		Score Range	Example
Automatic Admission		Campus passing rate	70+
Subject for Conditional Admission	College Bound Program (CBP)	Up to 10 points below campus passing rate	60-69
	Pre-University Program (PUP)	Up to 13 points below CBP	47-59

	Technology Program Eligibility	Up to 6 points below PUP	40-46
Special Admission for Non-SASE Passers		Up to 15 points below Tech	25-39

V. Monitoring and Evaluation

The effectiveness of the revised admission criteria and process will be regularly monitored. Feedback will be collected from various stakeholders to ensure continuous improvement. Adjustments will be made to address any emerging issues and to keep the process fair and inclusive.

VI. Applicability Clause

This revised admission criteria and process shall apply to all first-year applicants seeking admission to Mindanao State University-Maguindanao (MSU-Maguindanao).

VII. Separability Clause

If any provision or part of this policy is declared invalid or unconstitutional, the remaining provisions or parts thereof shall remain in full force and effect.

VIII. Repealing Clause

All previous policies, rules, and regulations, or parts thereof, that are inconsistent with the provisions of this revised admission criteria and process are hereby repealed or modified accordingly.

IX. Effectivity Clause

This revised admission criteria and process shall take effect immediately upon approval by the Board of Regents of the Mindanao State University System and shall remain in force until further notice or amendment.

Prepared by:

DATU JOHARIE B. NILONG, MSciEd-SM
Assistant, OVCAA

REVISED ADMISSION CRITERIA FOR INCOMING FIRST-YEAR STUDENTS AT MSU-MAGUINDANAO

Reviewed by:

ARIEL L. LAGUEY
KIPSO Moderator

NORJANNAH P. CAMPIAO
SCC President

RAMJIE Y. ODIN, PhD
Dean, College of Fisheries

RAQUEL B. SANTIAGO-ARENAS, PhD
Dean, College of Agriculture

JOEL C. ARENAS, PhD
Dean, College of Education

BADRUDIN K. ABDUL. PhD
Dean, College of Arts and Sciences

ROWENA C. BENAVIDES, PhD
Dean, College of Forestry and Environmental Studies

DATU DUMA G. SINSUAT IV, RCE
Dean, College of Engineering and Computing Sciences

DATUALI P. ABDULA, DPA
Dean, College of Public Affairs and Governance

Recommending Approval:

MARISSA N. PARCON, EdD
Vice Chancellor for Academic Affairs

Approved by:

BAI HEJIRA NEFERTITI M. LIMBONA
Chancellor

Republic of the Philippines
MINDANAO STATE UNIVERSITY
Marawi City

OFFICE OF THE SECRETARY OF THE UNIVERSITY
AND OF THE BOARD OF REGENTS

EXCERPTS FROM THE MINUTES OF THE 270TH MEETING OF THE BOARD OF REGENTS HELD ON APRIL 14, 2025 AT CHED CONFERENCE ROOM, HEDC BUILDING, C.P. GARCIA AVENUE, DILIMAN, QUEZON CITY

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X-X-X X-X-X X-X-X

"RESOLUTION NO. 105, S. 2025

RESOLVED, that upon the recommendation of the President of the University and the Executive Committee of the Board of Regents, the Revised Admission Criteria for Incoming First Year Students at MSU - Maguindanao, herein appended as Annex "TTTT" (under separate cover) and made as an integral part of this resolution, is hereby APPROVED.

APPROVED"

X-X-X X-X-X X-X-X

CERTIFIED TRUE AND CORRECT:

ATTY. NUR-ELIAS B. YUSOPH
Secretary of the University
and of the Board of Regents

NEPY:rlf
02 May 2025
(Not valid without seal)

Republic of the Philippines

_____

_____

JOINT AFFIDAVIT OF FIRST-GENERATION COLLEGE STATUS

We, the undersigned, do hereby solemnly declare and affirm that:

1. I, _____, a resident of _____, am a first-generation college student. I affirm that my parents or legal guardians have not attained a college degree and that I am the first in my family to pursue higher education.
2. We, the undersigned parents/guardians of _____, affirm that we have not attained a college degree and that our child is the first in our family to pursue higher education.
3. This affidavit is executed to support my application for [Scholarship/Financial Assistance/Other Purpose] and to establish my status as a first-generation college student. We understand that any false declaration may result in the revocation of any benefits granted based on this certification.

DECLARATION AND SIGNATURES

We hereby affirm that the above information is true and correct to the best of our knowledge and belief.

Student's Name: _____
Signature: _____
Date: _____

PARENT/GUARDIAN DECLARATION

Parent/Guardian 1 Name: _____
Signature: _____
Date: _____

Parent/Guardian 2 Name (if applicable): _____
Signature: _____
Date: _____

CERTIFICATION BY THE BARANGAY

This is to certify that the above declaration by _____has been acknowledged before me this _____, at _____. Based on available records and verification, the above statement is found to be true and correct.

Barangay Captain's Name: _____
Signature: _____
Date: _____

Official Barangay Seal & Signature

Republic of the Philippines
MINDANAO STATE UNIVERSITY – MAGUINDANAO
Dalican, Datu Odin Sinsuat, Maguindanao 9601
msumag@msumaguindanao.edu.ph

ACADEMIC PLANNING COMMITTEE

MINUTES OF THE ACADEMIC PLANNING COMMITTEE (APC) MEETING HELD AT TRAINING CENTER HALL A, ON NOVEMBER 8, 2024, FROM 9:09 AM TO 11:49 AM

I. Present in the meeting were:

1. Dr. Marissa N. Parcon	- Vice Chancellor for Academic Affairs
2. Mdm. Angelita T. Datucan	- Vice Chancellor for Administration and Finance
3. Dr. Badrudin K. Abdul	- Dean, College of Arts and Sciences
4. Dr. Datuali P. Abdula	- Dean, College of Public Affairs and Governance
5. Dr. Ramjie Y. Odin	- Dean, College of Fisheries
6. Prof. Datu Duma D. Sinsuat IV	- Dean, College of Engineering and Computing Sciences
7. Prof. Sadat G. Blah	- Director, Integrated Laboratory Science High School
8. Prof. Maricor G. Bayog	- Director, Parang Extension Campus
9. Prof. Marcial Arcega	- Director, CIEC
10. Prof. Norhana P. Maguid	- Director, CCA
11. Prof. Meldred O. Baguio	- Director, PASO
12. Prof. Sittie Rahema T. Daglok	- Director, SDO
13. Ms. Julmaherria M. Salipada	- Director, DSA
14. Prof. Cindy E. Poclis	- Director, IAO
15. Prof. Peter Jan D. De Vera	- Director, Research Services
16. Prof. Hanissa F. Baraguir	- Head, QMSSO
17. Dr. Tahir K. Salipada	- Registrar
18. Ms. Princess U. Bernal	- Records Management Officer
19. Mr. Lahodin L. Maido	- Coordinator, MESO
20. Ms. Janine M. Unas	- Asst. Director, IPDM
21. Prof. Bai Putri Morayah A. Amil	- Special Assistant to the Chancellor
22. Ms. Norjannah M. Campiano	- President, SSC
23. Ms. Nouf H. Mohammad	- Secretary, SSC
24. Ms. Fatma M. Mukatil	- Member, KIPSO
25. Mr. Joraipee Jay S. Piang	- Member, KIPSO
26. Dr. Laniel Ryan P. Untong	- Faculty Member, CPAG
27. Prof. Sarah Jane D. Mokamad	- Faculty Member, CPAG
28. Prof. Charess G. Lamban	- Faculty Member, COF
29. Prof. Abdulmalik M. Manalao	- Faculty Member, CEd
30. Dr. Alimodin M. Hassan	- Faculty Member, CPAG
31. Mr. Guiabar K. Lumanggal	- Faculty Member, ILSHS

32. Ms. Honey Grace T. Magsayo - Representative, IPPO
33. Mr. Datu Joharie B Nilong - Assistant to the OVCAA
34. Ms. Pahmia O. Zainodin - Staff, CFES
35. Ms. Mary Thallasah Nicole T. Alava - Campus Secretary

II. Deliberations

Copies of the Revised Admission Criteria were distributed to the committee members for their reference. Mr. Joharie Nilong then presented the details of the revisions, highlighting key changes. He emphasized that certain provisions specifically address the needs of IP students, which is why the committee invited them to participate in the meeting.

The criteria were drafted by the Technical Working Group (TWG), composed of the Vice Chancellor for Academic Affairs (VCAA), the Vice Chancellor for Research and Extension (VCRE), Deans, the Admission Officer, the SSC President, the KIPSO Coordinator, and IP student representatives.

After discussion, the committee approved the criteria, subject to further comments. Committee members will submit their inputs to the Office of the Vice Chancellor for Academic Affairs (OVCAA) before endorsing the criteria for further approval by the Campus University Council (CUC). Once approved, the criteria will be forwarded to the Office of the Chancellor before its final submission to the Board of Regents (BOR) for final approval.

There being no other matters to discuss, the meeting was adjourned at 11:49 a.m.

Certified True and Correct:

MARY THALLASAH NICOLE T. ALAVA
Campus Secretary

MINDANAO STATE UNIVERSITY
MAGUINDANAO
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August 5, 2024

SPECIAL ORDER)
Number 215)
Series of 2024)

SUBJECT: COMPOSITION OF THE TECHNICAL WORKING GROUP FOR THE REVISION OF THE ADMISSION POLICY

In the exigency of the service, the following personnel shall be the Technical Working Group for the revision of the Admission Policy, to wit:

Chairperson	**Dr. Marissa N. Parcon** **VCAA**
Members:	
VCRE and Dean, COA	**Dr. Raquel D. Santiago-Arenas**
Dean, CFES	**Dr. Rowena C. Benavides**
Dean, COF	**Dr. Ramjie Y. Odin**
Dean, CED	**Dr. Joel C. Arenas**
Dean, CPAG	**Dr. Datuali P. Abdula**
Dean, CAS	**Dr. Badrudin K. Abdul**
Dean, COECS	**Engr. Duma G. Sinsuat IV**
Admission Officer	**Mr. Jhon Carlo N. Parcon**
KIPSO Moderator	**Mr. Ariel L. Laguey**
SCC President	**Ms. Norjannah P. Campiao**
IP Students	**Ma. Ellissa U. Maugin** **Mishel S. Saliling** **Ronalyn P.Tayas** **Riza Mea P. Campo** **Johanna D. Candado** **Elmira Pearl A. Fermin** **Maria Dexcy G. Padernal** **Viña P. Tindugan** **Odessey Gwyn B. Piang** **Bimboo D. Urot** **Rowena T. Uga** **Hershy Shane Caryll Lauron** **Zemie H. Geralla Jr.** **Rea Mea T. Bello** **Fatma M. Mokatil** **Angilica U. Piang** **Jenibel U. Fernando**

This Special Order shall take effect immediately and shall remain in force until all tasks are accomplished unless revoked or amended by competent authority.

RECEIVED
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MSU Maguindanao
Date: 8-9-24 1:09pm
By:

BAI HEJIRA NEFERTITI M. LIMBONA
Chancellor

Vision

The Premier Innovative Center of Development in the Region

Mission

To train and enhance human capital through:

- quality educational experiences;
- relevant research and innovations for regional and national development; and
- responsive community engagement and empowerment.

Core Values

Responsiveness
Inclusiveness
Sustainability
Innovativeness
Global Competence

Integrity

Collaboration

SOCOTEC ISO 9001

MINDANAO STATE UNIVERSITY
MAGUINDANAO
Dalican, Datu Odin Sinsuat, 9601
Maguindanao, Philippines

OFFICE OF THE REGISTRAR
www.msumaguindanao.edu.ph
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NOTICE OF MEETING

Date : November 12, 2024

To : **Members of the Campus University Council**

Please be informed of the Campus University Council meeting on November 15, 2024 at 8:30 a.m. at the Datu Odin Sinsuat Gymnasium with the following agenda for deliberation;

1. Conferment of Honoris Causa to DBM Secretary Hon. Amenah F. Pangandaman
2. Candidates for graduation (Summer, 2024)
   2.1. College of Agriculture [9]
   2.2.College of Public Affairs and Governance [13]
   2.2.1. MPA Plan A- 8
   2.2.2. MPA Plan B-5
   2.3. College of Arts and Sciences 1
   2.4. College of Fisheries -1
3. Integration of Paglat Municipal College to MSU- Maguindanao as Extension Campus
4. Offering of MPA major in Health Care Governance
5. Offering of MSSD major in Community Transformation
6. Proposal for offering of Ph.D in Peace Studies
7. Adoption of BS Criminology from MSU-Sulu
8. Offering of Post- Graduate Diploma in Environmental Planning
9. Revised Admission Policy for Freshmen, and
10. Other related matters.

Please also be guided by the attached flow of program.

For information and guidance.

Sincerely yours,

TAHIR K. SALIPADA
Acting CUC Secretary

RECEIVED
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SOCOTEC